

Minutes
Squamish Public Library Board
Wednesday, May 15, 2024, 5:30 PM

In attendance: Molly Loudon, Sarah Bainbridge, Hilary Bloom, Andrew Hamilton, Doug Race, Esther De Vos, Janet Jamieson, Bill Stoner

Regrets: Christine Baker, TlalaKwot, Hasrat Grewal, Dana Fleming

Minutes: Rya Kobewka

1. **Welcome:** We would like to acknowledge that we are gathered on the unceded territory of the (Skwxwu7mesh) Squamish First Nation
2. **Approval of Agenda**
 - a. Moved: Andrew Second: Doug Moved
3. **Approval of April 17, 2024 board minutes**
 - a. Moved: Andrew Second: Sarah Moved
4. **Treasurer's Report**

No report update. Hilary met with DoS around BDO audits in the future. The SOFI has been completed which is a reformatting of what is in the audited statements. The auditors are currently working on the charity statement.
5. **Committee Report**
 - a. Governance Committee
There is a policy draft for a selection of new committees, drawing on the policy from VPL which includes a matrix. Recruiting will start in September. The committee will also be discussing the meeting room policy revisions.
6. **InterLINK Report**

Sarah attended the meeting yesterday which provided an overview and an update of the new strategic plan. All libraries are encouraged with their annual reporting to ask for funding and make connections to the strategic plan. Libraries could create business cases to see if money might be available – InterLINK would be open. A few libraries are starting to have a mall enhancement, while others are starting mobile programs with their enhancement funds.
7. **Director's Report**

There are lots of new library of things 'things' and we have opened up our LoT donation list. We have a new temporary staff member, Danielle, who is digitizing the back issues of The Chief. The new AV setup has been installed. Our display team has grown to improve the monthly displays within the library, often relating them to programming. Updated safety procedures were rolled out to staff, we ran a fire drill, and we launched new grab and go emergency bags. The manual includes information around less common scenarios but that are important for staff to be familiar with.
8. **Council Report**

The Woodfibre LNG temporary use permit came to council which has occupied a large portion of the last month. The marine access (downtown) review was completed

